

**Hanford Joint Union High School District
Curriculum Committee Meeting
District Office
September 9, 2010 (5-L-6)**

I. Welcome**II. Approval of May, 2010 Minutes****III. Additions to/Approval of the Agenda****IV. Curriculum Guides/Courses**

Note: Any revision to the curriculum guide requires the curriculum guide to be brought forward for approval with the revised document.

- Info A. Introduction to Human Services PA (no guide) — Heriman (September)
- Info B. Earth Science A (no guide) — Compagno, Dixon (September)
- Info C. ASL 1 (new book) — Ayala (tabled from 2009-10) (September)
- Info D. ELD 1 (new book) — Crass (tabled from 2009-10) (September)
- Info E. Life Management B (new course) — Compagno, Dixon (tabled from 2009-10) (September)
- Info F. AP Statistics (new book) — Rebman, Nagatani (September)
- Info G. Science Prerequisite Changes — Mizner, Craft (tabled from 2009-10) (September)
 - a. Chemistry AP
 - b. Physics Honors

V. Textbooks

New textbooks or new editions of a textbook require the curriculum guide to be brought forward for approval with the revised document.

- Info A. Honors World History — Revious-Uhlik, Caudillo (September)
- Info B. English 3 — Heriman, Hardgrave (tabled from 2009-10) (September)
- Info C. AP Psychology — Revious-Uhlik, Caudillo (tabled from 2009-10) (September)
- Info D. ELD 1 — Crass (tabled from 2009-10) (September)
- Info/Action E. AP Statistics (4th edition) — Rebman, Nagatani (September)

VI. Discussion/Reports

- Discuss A. Benchmarks – Fishbough, Principals
- Discuss B. Pacing Guides – Fishbough, Principals
- Discuss C. Gail Robinette and Associates — Nagatani, Rebman
- Discuss D. Writing Partnership
 - a. Cadre 1:
 - b. Cadre 2:
 - c. Cadre 3:

VII. Department Updates

- English -
- Social Studies -
- Math -
- Science -
- Visual & Performing Arts -
- World Languages -
- PE -
- Special Education -
- CTE -
- Library -
- Counselor -
- Site Administration -

- District Administration -
- Board -

VIII. 2010-2011 Curriculum Committee Meeting Dates at the District Office

September 9, 2010

October 14, 2010

- Course Catalog 2011-2012 review begins
- Submit changes to course prerequisites for Curriculum Committee and Board approval
- Begin process for new textbook proposals

November 10, 2010

- Last meeting to submit new course proposals

December 9, 2010

- December 1—Schedule all first semester finals in Measures.
- Last meeting to approve changes to the Course Catalog

January 13, 2011

- Last meeting for new textbook proposals for information

February 10, 2011

March 10, 2011

- Last meeting for new textbook proposals for approval

April 14, 2011

May 12, 2011

- May 1—schedule all second semester finals in Measures
- Submit purchase orders for approved and replacement textbooks for 2010-2011

Hanford Joint Union High School District
Curriculum Committee Meeting
May 20, 2010 (5-L-6) • District Office
MINUTES

- I. Welcome** – Leslie opened the meeting at 11:55 a.m., welcomed everyone and acknowledged Brian Combes, Brian Neves, Karen Evangelo, Myndi Hardgrave and Tim Caudillo as new site facilitators for 2010-11.

Voting Members Present: Gary Marr, Jeana Heriman, Cheryl Hunt, Lilly Pimentel, Joy Santos, Carol Bennetts, Bobby Peters, Josephine Rebman, Roger Hartman, William Fishbough, Gary Pannett and Leslie Steffen.

Non-voting Members Present: Brian Combes, Brian Neves, Karen Evangelo, Myndi Hardgrave and Tim Caudillo.

- II. Approval of April, 2010 Minutes** – With no corrections, Lilly motioned to approve the minutes and Jeana seconded the motion. The minutes were unanimously approved.

- III. Additions to/Approval of the Agenda** – With no additions, Cheryl motioned to approve the agenda and Josephine seconded the motion. The agenda was unanimously approved.

IV. Curriculum Guides/Courses

- Info A. Introduction to Human Services PA (no guide) — Jeana shared the guide is being reviewed by HH and will be ready for next year.
- Info B. Earth Science A (no guide) — Bobby reported HW will team teach this course next year in a regular ed class and will develop a curriculum guide after this.
- Info C. KROP Marketing Specialist — Leslie shared this is a year-long class primarily for juniors and seniors taught by Marilyn Rahlf through KROP. This item is for information only and does not require action.
- Info D. ASL 1 (new book) — (tabled to September 2010-2011)
- Info E. ELD I (new book) — (tabled to September 2010-2011)
- Info F. Life Management B (new course) — (tabled to September 2010-2011) The need for this course if being reviewed, as it may not be needed based upon Success 101.
- Info G. Science Prerequisite Changes — (tabled to September 2010-2011)
- a. Chemistry AP – pre-requisites questions
 - b. Physics Honors – do we need to have a regular physics to offer an honors

V. Textbooks

Leslie disseminated a spreadsheet of our current textbook order. She noted that wherever possible, books are being shifted from HH and HW to cover our need at SP, only ordering what is necessary. Sites need to complete their replacement, workbook and binding orders. Roger will complete a supplemental novel order. Leslie noted that orders should always be submitted for any need, they will be processed pending available funding. Cheryl noted HH would like to use the same business book as HW Partnership, as the textbook they currently use is from 1999. Purchase orders must be submitted for all free supplemental materials needed annually for recently purchased textbooks.

- Info A. Honors World History — Karen shared she has viewed some of the books they are reviewing; however, they are geared for AP and contain more information than necessary for CA state standards. The department is considering the use of the regular textbook and having honors teachers supplement; however, this is still in the discussion stage.
- Info B. English 3 — (tabled to September 2010-2011)
- Info C. AP Psychology — (tabled to September 2010-2011)
- Info D. ELD 1 — (tabled to September 2010-2011)

VI. Discussion/Reports

- Discuss A. Gail Robinette and Associates — Leslie thanked Josephine for the lessons she emailed to staff. Josephine shared they had good discussion on setting goals, what they have accomplished and what they want to do. Leslie noted we are in discussions with GRA on the possibility of another next year of professional development.
- Discuss B. Writing Partnership
- a. Cadre 1: Jeana noted there was recently a nice write-up in the Hanford Sentinel by Angie Vogl. During their last meeting, the group looked at a English magazine article and discussed writing theory and philosophy along with formulating items for

discussion.

- b. Cadre 2 and 3: Karen shared they received positive responses on strategies taught this year. For next year, she recommends disciplines use their group site meeting time to discuss strategies learned and how to apply them to their discipline. Leslie noted SJVWP is working on a new proposal for next year.

Discuss

- C. Freshmen Registration Update — Nothing to report.

Leslie shared site principals and district admin had a productive meeting yesterday working on the 2010-11 master schedule. She was pleased with discussions that occurred, looking at site and district needs alike.

The 2010-11 District Curriculum calendar was discussed. Leslie reminded the committee that the textbook timelines would be earlier next year, but otherwise the calendar is the same. She noted we will most likely need to move the April meeting to accommodate testing.

VII.

Department Updates

- English - Jeana shared they completed class placement based upon recommendations for incoming freshmen. She does not know if English 3 will be able to pilot a new textbook next year and they are discussing continuing with the current text.
- Social Studies – Tim Caudillo noted that HW is putting the finishing ties on the end of the school year. Karen noted teachers are concerned about the number of AP classes being reduced if they don't have enough enrollment. She noted by law we have to offer language assisted and special ed classes—are we not going to offer advanced students the same? Bobby suggests regular teachers and AP teachers discuss the possibility of having higher regular classes to balance lower AP classes. Jeana noted the cost of the AP test may be a deterrent for some. Joy asked if we could consider not requiring students to take the test. Josephine noted they found that if students were not required to take the test, they did not put forth the same serious effort. Bill noted we will bring this back to the committee next year for discussion.
- Math – Josephine shared finals are in place and scheduled. They have discussed their 12 week benchmarks and what needs to be done to get students ready for finals and are working on placement.
- Science – Lilly shared they are working on benchmarks and looking at numbers for textbook orders for next year. She also suggested asking those facilitators that do not attend the district meeting to submit a written update report for their discipline.
- Visual Arts – Cheryl noted the HH band spring concert went very well.
- Performing Arts – Cheryl also noted she attended the county art show and commended both HW and HH students and teachers for an impressive show—all have done an outstanding job.
- World Languages – Joy shared they are preparing for finals, which have all been scheduled. If the Spanish for Spanish Speaking textbooks are ordered, they will begin developing the curriculum guides.
- PE – Brian N. noted all FitnessGram testing is complete. Next year they are determining in what program scores will be housed—Aeries or FitnessGram. FitnessGram is available as a web-based program next year.
- Special Education – Noting to report.
- CTE – Brian C. shared they are winding down the year. The Ag department banquet was held this week where they celebrated three state championship teams. He noted all schools are working well together.
- Library – Carol shared they are receiving books. SP is not yet sure how they will be checking out books. Roger does not believe they will have the staff to use the automated system for all students and will most likely continue to manually check out books to freshmen. Carol shared they are updating the Alexandria system.
- Counselor – Nothing to report.
- Site Administration – Bobby shared much time is being spent working on the master schedule. He is working with AP teachers on a criteria rubric for enrolling in AP courses. His concern is not having space available for struggling students exiting these classes mid-year. Cheryl is also focused on tackling the master schedule and appreciates the counseling staff and curriculum facilitators for their input. She is pleased with the sophomore CAHSEE results with a 82% pass rate for math and 80% for English. Tonight is Grad Night and they are busy working on graduation. The final faculty meeting of the year is next Wednesday. Teachers are anxious to know what they are teaching. She thanked staff for their work with students. Roger is wrapping up this year and planning to open another seven classrooms for next year. SP received WASC accreditation through June, 2013. He also continues to work on the master schedule, making

- adjustments based upon staffing. He will have a math and English facilitator for next year and will begin taking applications in August. SP's enrollment remains consistent—currently at 211, with next year at 433. Roger is appreciative of everyone's help and support. He is currently having discussions with COS relative to developing a partnership that could possibly ease some budget issues for each. Gary shared that today is the first of three graduations. He mentioned there is still a misconception with the community thinking the adult school is closing. Bill will look into having something placed in the newspaper.
- District Administration – Bill noted the May revision showed no changes to education from the last budget release. The good news is, no additional cuts are necessary at this time. He is attending a seminar tomorrow that may provide additional information. Bill shared receiving a report from the State regarding our 2008 graduates and college placement; however, their information is grossly incorrect. He wants to find a mechanism that would allow our District to accurately track our students' post secondary education.
 - Board – Gary expressed having enjoyed serving on this committee.

Leslie thanked everyone for all that has been accomplished through this committee and she has enjoyed being a part of the process. She noted committee discussion at the site level has been beneficial to the success of this committee. Leslie shared she is very pleased with the area of professional development; we have put in much work and have received incredible results.

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